

**AGENDA**  
**MAAP Steering Committee Meeting**  
**June 17, 2003 1:30 P.M.**

- I. Schedule (attachment)
- II. Recent Accomplishments
  - A. BP updated UI and Data Model to accommodate required changes found in LLD
  - B. BP updated System Design from DOS IT Team feedback
  - C. IT completed LLD for MAAP interface to IDMS using table procedures
  - D. IT designed and tested credit card prototype
- III. In Progress
  - A. Final XML specification
  - B. Low Level Design
  - C. Low Level Design review
- IV. Technical Status
  - A. Vendor/City MAAP interface meetings
  - B. Revised design for printing registration documents
  - C. Network connections between municipalities and MAAP
  - D. Test platform for vendors/cities interface to MAAP
- V. Implementation Team Status
  - A. Completed and reviewing Implementation Team project time line
- VI. IT Issues
  - A. Need to determine SPOTS costs for MAAP interface and find a funding source (CPI)
- VII. Business Issues
  - A. Primedia contract negotiations
  - B. July 19, 2004 MAAP implementation
  - C. Other Business Issues (attachment)
    - 1. Town handling of MAAP work if MAAP connection is lost or local printer fails
    - 2. Muni agent performing state only portion of registration
    - 3. Registration form audit numbers
    - 4. Registration reprints
    - 5. Full or partial MAAP functionality for muni agents
    - 6. End of Day report to muni agents and MAAP Closeout
    - 7. Municipal agent fee types attached to registration
    - 8. Supervisory Override via XML to vendor/city local registration software
    - 9. Inventory of blank registration decals
    - 10. "Town Portion Only" for a Lease transfer process for an online town
    - 11. Muni agents performing MV Registration Maintenance
    - 12. Muni agents changing Deceased Indicator
    - 13. "Ordered Plate Release" from inventory

VIII. Project Contracts/Funding

- A. Amendment E approved and system design invoice sent for payment
- B. Amendment F drafted (further increased scope of work)
  - 1. Delay of project from 6/1/04 to 7/19/04
  - 2. State portion only transaction for municipal agents
  - 3. Release of ordered plates and decal issuance from inventory
  - 4. User password change

**NEXT MEETING, July 15, 2003, 1:30 P. M.**